



5455 North River Run Drive, Provo, Utah 84604

Application for Employment
Phone: (801) 226-2550 Fax: (801) 226-8298

Personal Information

Name: _____ Date: _____
Last First Middle

Address: _____ Telephone # _____
Street Number City State Zip

Have you previously applied to ScenicView Academy? Yes No Are you at least 18 years of age? Yes No

Do you have the legal right to work in the U.S.A.? Yes No

Type of work desired: Full-time Part-time Position(s) applying for: _____

Education

Graduated from High School? Yes No

College/University/School	Educational Field	Attended	Year Graduated	Degree Earned
School	Major	From Mo/Yr:		
City & State	Minor	To Mo/Yr:		
School	Major	From Mo/Yr:		
City & State	Minor	To Mo/Yr:		
School	Major	From Mo/Yr:		
City & State	Minor	To Mo/Yr:		

Additional Information

Have you served on active duty in the U.S. Armed Forces? Yes No From _____ To _____
Month/Year Month/Year

Are you currently in the reserves? Yes No Are you a service connected disabled veteran? Yes No

Have you been dismissed, asked to resign, or left by mutual agreement from any position? Yes No

If yes, please explain: _____

Have you ever been convicted of any violation or criminal or military law other than minor traffic violations? Yes No

If yes, please explain: _____

Do you have relatives either of blood or by marriage working for ScenicView Academy? Yes No Name: _____

Language Skills (other than English)

Language	Understand			Speak			Write		
	Excellent	Good	Fair	Excellent	Good	Fair	Excellent	Good	Fair

References

List persons who know your work professionally and indicate their relationship to you and length of time known				Known
Name	His/Her Position	Relationship to you	Area Code - Phone Number	
Organization		City	State	
Name	His/Her Position	Relationship to you	Area Code - Phone Number	
Organization		City	State	
Name	His/Her Position	Relationship to you	Area Code - Phone Number	
Organization		City	State	

Employment History

List most recent first

Are you currently employed? Yes No

From Mo/Yr	To Mo/Yr	Employer: _____	Reason for seeking new employment _____ _____ _____
		City & State: _____	
Hourly Rate/Salary		Type of Business: _____ Phone: _____	
Starting	Final	Supervisor's Name & Position: _____	
		Your Position: _____	
		Duties: _____ _____	
		<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	

From Mo/Yr	To Mo/Yr	Employer: _____	Reason for seeking new employment _____ _____ _____
		City & State: _____	
Hourly Rate/Salary		Type of Business: _____ Phone: _____	
Starting	Final	Supervisor's Name & Position: _____	
		Your Position: _____	
		Duties: _____ _____	
		<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	

From Mo/Yr	To Mo/Yr	Employer: _____	Reason for seeking new employment _____ _____ _____
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		Your Position: _____	
		Duties: _____ _____	
		<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	

From Mo/Yr	To Mo/Yr	Employer: _____	Reason for seeking new employment _____ _____ _____
		City & State: _____	
Hourly Rate/Salary		Type of Business: _____ Phone: _____	
Starting	Final	Supervisor's Name & Position: _____	
		Your Position: _____	
		Duties: _____ _____	
		<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	

Please Read the Following Carefully

(Includes authorization for release of confidential information)

I understand that ScenicView Academy requires certain information about me to evaluate my qualifications for employment and to conduct its business. I authorize ScenicView Academy to investigate my employment history and educational credentials. I agree to cooperate in such investigations and release from all liability those parties supplying information to ScenicView Academy.

I affirm that the information provided on this application is true and complete to the best of my knowledge. I agree that all falsified information or omission of information may disqualify me from employment and may be considered justification for dismissal.

At ScenicView Academy the employment relationship exists at the will of either party, employer or employee, and may be terminated at any time with or without notice and for any cause whatsoever or no cause, other than reason prohibited by law. I understand that no employee or officer of ScenicView Academy, other than the Director, can make a commitment to a person for administrative or staff employment for a specified period of time.

I understand it is a condition of employment that all employees observe the policies of ScenicView Academy as outlined in the Employee Manual, and refrain from behavior and expression that seriously and adversely affects the image of ScenicView Academy. I also understand that I am required to undergo and pass the Drug Test and Background Investigations performed through ScenicView Academy.

Applicant's Signature

Date

ScenicView Academy is an equal opportunity employer and does not unlawfully discriminate on the basis of race, color, religion, national origin, gender, age, disability or veteran's status